

**THE LEON AND ARLINE HARMAN FOUNDATION
POSTSECONDARY EDUCATIONAL INSTITUTIONS
SCHOLARSHIP ELIGIBILITY REQUIREMENTS**

New for the 2023-24 academic year, The Leon and Arline Harman Foundation has increased the scholarship award amount.

This scholarship is designed to help employees who would otherwise have a financially difficult time obtaining a postsecondary education at either a university, college, technical, trade or vocational school. The foundation seeks applicants with the following qualities: good intellect, hardworking, tenacious/persistent, highly motivated and with good time management skills. These are essential for any program of study in any field.

ELIGIBILITY REQUIREMENTS

The Applicant must:

1. Be **currently** working for one of the companies on the Foundation's approved list and have at least **one year*** of service before the start of their program of study in 2023. The approved list contains all companies in the Harman Management consulting or food distribution network. ***Applicant must work a minimum of 625 hours during the qualifying year of service.**
2. Be a U.S. citizen or have an alien registration card.
3. Have a combined annual income for yourself and your parents, if still a dependent of your parents, of less than \$156,250 for those living in the San Francisco Bay Area, or \$125,000 for employees living in all other areas. Those applicants who are no longer a dependent of their parents should use their income along with their spouse's income (if applicable) to determine income eligibility. Note: If there are extraordinary circumstances regarding these financial requirements they will be considered on a case-by-case basis.
4. Have a high school diploma or GED certificate. **This only applies for those applying to a university or college.** Preference will be given to applicants who have a grade point average (GPA) of 2.8 or higher.
5. Complete the application form and submit:
 - a) A letter of recommendation from your manager/supervisor.
 - b) A one to two page personal statement letter that includes:
 - A discussion of your future plans and goals.
 - A statement of why you should be considered for a scholarship.
 - An example of how you have used your motivation and initiative to solve problems in your life.
 - A description of some challenges in your life that you have had to overcome.

Each personal statement will be read carefully and should be well written and authored by only the applicant. Any evidence of plagiarism will result in disqualification.

6. Optional: Applicants who have talents that are better demonstrated in an audio-visual media are welcome to provide electronic documentation of their skills. Please upload files to a publicly accessible website (e.g., YouTube) and provide a URL with your application that will enable the scholarship selection committee to observe these talents.

UNIVERSITY / COLLEGE INFORMATION

1. Both full and part-time students are encouraged to apply. The maximum scholarship award for any calendar year is \$8,000, and \$4,000 per semester. In addition, there is a one-time allowance of \$800 for the purchase of a computer for qualified students. Funds may only be used for tuition, books and student fees. To qualify and retain a scholarship, the following criteria must be met:

- a. The student must be enrolled in an accredited college or university and be working toward a baccalaureate or advanced degree.
- b. The student must maintain an overall GPA of 2.5 or higher.
- c. The student must enroll for at least 6 credit hours per semester.

2. Students already enrolled in an accredited college or university that are seeking a baccalaureate or an advanced degree are eligible to apply as long as they have an overall GPA of 2.5 or higher.

3. Scholarships will be awarded after the applicant provides evidence of admittance to the college or university of their choice.

4. The duration of the Scholarship is for one year, with the possibility of renewal at the end of the academic year. Renewals are dependent upon the student making substantial academic progress in their course of study, maintaining a GPA of 2.5 or higher and showing a continued financial need.

TECHNICAL, TRADE, VOCATIONAL SCHOOL INFORMATION

1. Both full and part-time students are encouraged to apply. The Foundation Scholarship Committee will determine the maximum award amount, which will not exceed the amount awarded for university/college scholarships. Funds may only be used for tuition and/or other associated costs; e.g., tools, supplies, manuals, uniforms and other fees. To qualify the following criteria must be met:

- a) The student must be enrolled in an accredited* technical, trade or vocational school with the intent of completing the certificate/degree requirements. Career ready degrees or certifications, licenses, etc. are eligible. (*The Foundation Scholarship Committee has the discretion to reject educational institutions that are not recognized by the US Department of Education.)
- b) The student must pass all required classes with the intent of completing the program.
- c) The student must complete their curriculum within a reasonable amount of time.

2. Students already enrolled in a technical, trade or vocational school are eligible to apply for the scholarship.

3. Scholarships will be awarded after the applicant provides evidence of admittance to the technical, trade or vocational school of their choice.

4. The duration of the Scholarship will be throughout the program of study, as long as the student is completing the requirements at a reasonable pace.

REQUIRED APPLICATION MATERIALS

To be considered for a scholarship for the fall semester of 2023, the following documents must be submitted no later than **April 30, 2023**:

All Applicants:

- For non-U.S. citizens, a copy of your alien registration card.
- A letter of recommendation from your manager/supervisor.
- The application completed and signed.
- A cover letter with your personal statements. (Refer to item 5 & 6 under the eligibility requirements.)

University or College Applicants:

- An **official** high school transcript or a copy of your GED certificate.
- If you are currently attending a university or college, an **official current** transcript showing an overall GPA of 2.5 or higher.

The application form can be downloaded from either:

www.lahfoundation.org

or from the SharePoint:Team Harmans web page

<https://harmans1.sharepoint.com/Harmans/TeamHarmans/SitePages/Home.aspx>

For more information contact Sherry Prendergast at the Finance & Technology Office. Submit the completed application and all requested documentation to:

Sherry Prendergast
Leon & Arline Harman Foundation
5544 South Green Street
Murray, UT 84123
801-313-8000, Ext 8088.